

# **Travel & Expense Account Summary**

Employee Name                      Jim Lombard  
 Expense Dates                    05/01/11-05/01/11  
 Report Name                        Amtrak May 2011

Request Total    \$        65.00  
 Direct Charge Total   -        0.00  
 Travel Advances    -        0.00  
 Net Due Employee   =   **65.00**

Trip Totals		
Trip/Expense Category	Trip Name	Total Amount
Non-Travel Expenses	Amtrak May	65.00

NOTE: (d)=Direct Charge

DATE	Sun May 1									TOTAL
Transit Subsidy	65.00									65.00
<b>TOTALS \$</b>	<b>65.00</b>									<b>65.00</b>